



Borough of Telford and Wrekin

Governance Committee

Wednesday 2 October 2024

Governance Committee Terms of Reference

Cabinet Member:	Cllr Zona Hannington - Cabinet Member: Finance and Governance
Lead Director:	Anthea Lowe - Director: Policy & Governance
Service Area:	Policy & Governance
Report Author:	Sam Yarnall - Democracy Officer (Scrutiny)
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Wards Affected:	All Wards
Key Decision:	Not Key Decision
Forward Plan:	Not Applicable
Report considered by:	Governance Committee – 2 October 2024

1.0 Recommendations for decision/noting:

It is recommended that the Governance Committee:

- 1.1 Agree and reconfirm the Terms of Reference for Governance Committee for this municipal year.

2.0 Purpose of Report

- 2.1 The purpose of this report is to seek agreement from Members for the reconfirmation of the Governance Committee Terms of Reference.

3.0 Background

- 3.1 Following the creation of the Governance Committee, Terms of Reference for the work the Committee will undertake is required. Once adopted by the Committee, there will be a requirement in the Constitution for all Committees to annually review their terms of reference at their first meeting following Annual Council and the Terms of Reference will be reported to Full Council.

4.0 Summary of main proposals

4.1 The Governance Committee is newly formed for the 2023 – 2027 administrative term. It is responsible for undertaking the functions of the following Committees/Groups that were in place prior to May 2023:-

- Council Constitution Committee;
- Standards Committee; and
- Member Development Steering Group

4.2 The creation of the Governance Committee helps to bring some synergies between the subject matters being considered and provides a framework in which to ensure a more thorough and robust oversight of Governance across the Council.

4.3 The draft Terms of Reference for the Governance Committee set out the scope and work that the Committee will undertake. Following adoption of the Terms of Reference, a copy will be reported to Full Council for information.

5.0 Alternative Options

5.1 There are no options relating to this report.

6.0 Key Risks

6.1 The risks and opportunities in respect to this report will be appropriately identified and managed.

7.0 Council Priorities

7.1 The report supports the Council's values that are embedded in the delivery of all of the Councils' priorities.

8.0 Financial Implications

8.1 Good governance processes support value for money in ensuring economy, efficient and effectiveness in the Council's decision making and processes.

9.0 Legal and HR Implications

9.1 The requirement for Terms of Reference for Council Committees is set out within the Council's Constitution. The Constitution requires Terms of Reference to be reviewed on an annual basis.

10.0 Ward Implications

10.1 There are no direct ward implications directly arising from this report.

11.0 Health, Social and Economic Implications

11.1 There are no health, social or economic implications directly arising from this report.

12.0 Equality and Diversity Implications

12.1 There are equality and diversity implications arising directly from this report.

13.0 Climate Change and Environmental Implications

13.1 There are no direct climate change and environmental implications arising from this report.

14.0 Background Papers

None

15.0 Appendices

A Governance Committee Terms of Reference

16.0 Report Sign Off

Signed off by	Date sent	Date signed off	Initials
Finance	27/08/2024	28/08/2024	AEM
Legal	27/08/2024	18/09/2024	ON